

PERSONAL INFORMATION

Čedomir Ružić



📍 Istarskih narodnjaka 11, 52220 Labin, Croatia
 📞 +385 52 857 307 📠 +385 098421547
 ✉ cedomir.ruzic@pu.t-com.hr
 🌐 www.ssmb.hr

Sex: M | Date of Birth: 18 February 1957 | Nationality: Croatian

WORK EXPERIENCE

11 January 1996- present
 1 October 1981-10 January 1996

Headmaster of Secondary school Mate Blažine Labin
 Croatian language teacher at Secondary school Mate Blažine Labin
 Secondary school Mate Blažine Labin (Rudarska 4, www.ssmb.hr)
 Business or sector: Education

EDUCATION AND TRAINING

21 September 1981
 1 October 1976-21 September 1981
 1 September 1972-31 August 1976

Teacher of the Croatian language and literature and the Italian language and literature, University degree
 - Faculty of Humanities and Social Sciences in Zadar; course of studies: Croatian and Italian Studies
 -Secondary school „Mate Blažina“ Labin – general-education high school

PERSONAL SKILLS

Mother tongue(s) Croatian

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Listening	Reading
Italian	C2	C2	C2	C2	C2
	Italian language and literature teacher (B) Court Interpreter of the Italian language since 1992				
English	B2	B2	B2	B2	B2

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user
[Common European Framework of Reference for Languages](#)

Communication skills

▪ Talkative and flexible person, the skills which have been acquired over a number of years of working as a Croatian language teacher, and drama educator of the school drama gang, which performed in both Croatian and Italian; then by taking part in the headmaster training course in the Educational management; and furthermore, by doing a headmaster training financial management module and by being the school headmaster and head of the interregional council of headmasters of secondary schools.

Organisational / managerial skills

- Headmaster trainer responsible for coaching and training of headmasters about the school management in collaboration with the Croatian Education and Teacher Training Agency since 2009.
- Member of the working group EU – CARDS 2001, from 2003 to 2004.
- Head and leader of the international project School of Democracy- Youth Council in cooperation with the Croatian Healthy Cities Network, the town of Labin and the Municipality of Sandnes (Norway), from 1998- present.
- Leader of drama workshops for students and leaders of drama groups in the Istrian and Primorsko-goranska county in collaboration with the Croatian Education and Teacher Training Agency, from 1999 to 2002.
- Headmaster of a secondary school institution with more than 80 employees and 500 students, since 1996.

Job-related skills

- Member of a working group for the management in the pre-tertiary upbringing and education aiming at the making of a strategy for education, science and technology, since 2013.
- Member of a two-year training for headmasters in Educational Management, in organisation of the Croatian Education and Teacher Training Agency and NSO from the Netherlands, since 2009.
- Member of a working group at NCVVO aiming at providing a Methodology of Self- evaluation of Secondary Schools in the Republic of Croatia in 2007.
- Associated member of a working group focused on creating the State Standards of Pedagogy in 2007
- Associate member of the Board of the Ministry of Science and Education focused on creating a Training Programme for Headmasters of Primary and Secondary Schools in the Republic of Croatia in 2005.
- Head of Secondary School Teachers Council of the County of Istria, Primorsko-goranska and Ličko-Senjska since 2013.
- Head of Secondary School Council of Headmasters in the County of Istria, from 2002-2013.

Digital competence

SELF-ASSESSMENT				
Information processing	Information processing	Information processing	Information processing	Information processing
Proficient user	Proficient user	Proficient user	Independent user	Independent user

Levels: Basic user - Independent user - Proficient user
[Digital competences - Self-assessment grid](#)

ECDL start diploma.

- A good command of IT (Microsoft Office Tools)
- Strong knowledge of office protocol
- Administrator and editor of the school Internet site (www.ssmb.hr), since 2009.
- Administrator of the electronic self-evaluation software and the e- Quality app, for the purpose of achieving Quality assurance in the vocational education and training, since 2013.

Other skills

- Court interpreting skills acquired over many years of translating, both simultaneous and consecutive, as a court interpreter of the Italian language, since 1992.

Driving licence B

ADDITIONAL INFORMATION

- Publications**
- STUDENTS LITERARY EXPRESSIONS AND PERFORMANCE ON THE STAGE IN RELATIONS BETWEEN TEACHERS AND STUDENTS IN EXTRACURRICULAR ACTIVITIES IN SECONDARY SCHOOLS, College of Education in Rijeka, Proceedings, Teacher's involvement in Extracurricular activities, Rijeka 1988.
 - 50TH ANNIVERSARY OF TEACHING USING THE CROATIAN LANGUAGE IN SECONDARY SCHOOLS IN LABIN, School Memorial Book, Labin, November 1998, Editor-in-chief and author of the following articles: VALUABLE WORK ON EDUCATION AND UPBRINGING IN SCHOOL, pages 133-143 and SCHOOL DRAMA GANG, from 1983-1993.
 - HEADMASTER'S STEPS TOWARDS QUALITY IMPROVEMENT, second conference of Glasser's Quality Schools in Croatia. International conference of educational workers implementing Glasser's Quality school ideas, RI KVAŠ-21, leading topic: „Every student can succeed“, Rijeka 22-24 November 2002.
 - „60 YEARS WITH YOU- Secondary school Mate Blažine Labin“- a DVD containing information about the school; released in November 2009, to mark the school 60th anniversary celebration; editor in charge, author of the multimedia content and video recordings in collaboration with associates.
- Presentations**
- SECONDARY VOCATIONAL EDUCATION ON THE TRACK OF EUROPEAN STANDARDS- „Decentralisation and autonomy in making decisions about curriculum and curriculum management (present situation in the Republic of Croatia)“, a talk and power-point presentation at the Symposium on the School Management of the working group the Alps –Adriatic, on the topic of „School Management in Europe and the Alps- Adriatic working group, autonomy or centralism? A comparison of experiences around Europe“, Schio (Vicenza), 29 May 2003, by order of the Ministry of Science and Education, Department for International collaboration.
 - SLOVENIAN EXPERIENCE- „Study tour to the Republic of Slovenia, from 20 to 22 January 2003“, a talk and a power-point presentation at the conference of Secondary school councils in the Republic of Croatia, held in Dubrovnik from 1-4 February 2004.
 - INTERNATIONAL COLLABORATION BETWEEN SCHOOLS IN MODERN EUROPE“, a talk held in the Italian language and a power-point presentation at the meeting of the working group for Cultural Collaboration, on the topic of „EDUCATION FOR EUROPE- PORTFOLIO FOR THE STUDENT“, Graz (Austria), from 7-8 October 2004.
 - ENGAGING STUDENTS IN A VARIETY OF ACTIVITIES IN SCHOOL, BY APPLYING DIFFERENT METHODS IN ORDER TO CREATE A STIMULATING ENVIRONMENT WHERE ALL THE STUDENTS WILL BE SUCCESSFUL.“, a power-point presentation on examples of good practice at an International Symposium on the topic: „Schools without unsuccessful students“, sponsored by the Faculty of Humanities and Social Sciences in Pula, Pula 28-30 October 2004., A collection of scientific papers.
 - FORMING OF EUROPE'S DEMOCRATIC CONSCIENCE IN SCHOOLS IN THE REPUBLIC OF CROATIA- „From project to practice“, a project based on extracurricular activities run in Secondary school Mate Blažine“, a talk and a power-point presentation at the School Symposium in the Alps- Adriatic network in modern Europe, Venice, 18 March 2005.
 - CHANGES IN THE EDUCATION SYSTEM AND IN THE EDUCATION MANAGEMENT IN CROATIA, a talk at the Symposium of the working group the Alps- Adriatic, working group for a cultural collaboration held in Padova, on 19 October 2009, on the topic of „The Apls- Adriatic School autonomy“
 - SECONDARY SCHOOL MATE BLAŽINE OFFICIAL WEB PAGE (www.ssmb.hr – editor in chief and administrator with associates)
 - HEADMASTERS AND THE CULTURE OF EDUCATIONAL INSTITUTION – a talk at the professional meeting, organised by the Association of Headmasters of Secondary Schools and Croatian Education and Teacher Training Agency, as an example of good practice in the work of headmasters, held in Pula, on 4 October 2010.
 - USE OF DRAMA AS AN EFFECTIVE METHOD APPLIED IN THE WORK OF DRAMA GANGS, Examples of good practice, a workshop held by Amneris Ružić and Čedomir Ružić at the 6th Quality School Conference LABIN KVAŠ '14, leading topic „Strength of our schools“, held in Rabac 2014.
 - 6TH QUALITY SCHOOL CONFERENCE IN CROATIA "LABIN KVAŠ'14" - "Strength of our schools“, editor in chief of the DVD containing summaries of the works in collaboration with associates and reviewers, Labin- Rabac, 2014.
- Projects**
- SCHOOL OF DEMOCRACY- YOUTH COUNCILS (Democracy Project), project leader of the international project, School of Democracy- youth councils, in collaboration with the Network of Healthy cities in the Republic of Croatia, the town of Labin and the county of Sandnes (Norway) <http://www.ssmb.hr/293/projekt-demokracije-democracy-project>
 - INTERCULTURAL COLLABORATION WITH ITALY (Schio <http://www.ssmb.hr/333/scambio-interculturale-ssmb-tron> and Buccino <http://www.ssmb.hr/354/interscambio-culturale-ssmb-assteas>)
 - A DIPLOMA AWARDED BY THE TOWN OF ZADAR FOR SPECIAL CREDITS AND RESULTS FOR ADVANCEMENTS ACHIEVED IN CULTURAL- ARTISTIC AMATEURISM IN 1980 .
- Honours and awards**
- A DIPLOMA AWARDED FOR OUTSTANDING CREATIVE WORK AND ACTIVITIES IN CULTURAL EVENTS, IN 1988.
 - MEDAL OF „RED DANICE HRVATSKE“ WITH THE FIGURE OF ANTUN RADIĆ, FOR SPECIAL MERITS IN EDUCATION, awarded by the President of the Republic of Croatia in 2000.
- Memberships**
- Member of the town government of the town of Labin, responsible for culture and education and President of the Board for social activities, from 2000 to 2005.
 - Member of the Secondary school Headmaster Council in the Republic of Croatia, from 2002. -2004.
 - Board member for the making of „Headmasters training programme for both primary and secondary schools in the Republic of Croatia“, in 2005.
 - Associate member of the working group for creating the „State Pedagogical Standard“, 2007.

Courses	- A TWO- YEAR TRAINING FOR HEADMASTER TRAINERS ON EDUCATIONAL MANAGEMENT in the organisation of the Croatian Education and Teacher Training Agency and NSO from the Netherlands, September 2007- June 2009.
Certifications	- A CERTIFICATE OF COMPLETED TRAINING IN THE AREA OF HUMAN RESOURCES ON EDUCATION AND EDUCATIONAL MANAGEMENT, IN 2004. - HEADMASTER TRAINER, RESPONSIBLE FOR TRAINING OF HEADMASTERS ON THE TOPIC OF SCHOOL MANAGEMENT, in Zagreb, on 2 June 2009.

ANNEXES

- copies of degrees and qualifications;
- testimonial of employment or work placement;
- certificates, awards, acknowledgments, etc.